**NNOA Proposal Point Paper**

This form is for Board members to submit an idea, new feature, project, change or organizational enhancement to the Secretary for Board review. Please be clear and concise in the information you provide for review.

**2018 National Naval Officers Association**

**(Location)**

**(Date)**

**Purpose:**

(Provide a general description of the proposal)

**Background:**

(Provide a description of the issue or operational enhancement that will be provided by this proposed action).

**Who will be affected?:**

(Provide a description of target audience)

**Discussion:**

(Provide a description of proposed action and any associated costs and any funding sources).

**Action:**

(Provide recommendation that the NNOA Board should take).

**Attachments:**

**Tab A:** (Attach any supporting documents)

**Tab B:** (Attach any supporting documents)

**Tab C:** (Attach any supporting documents)