

R 261253 APR 17

FM COMDT COGARD WASHINGTON DC//CG-12//

TO ALCOAST

UNCLAS //N05050//

ALCOAST 143/17

COMDTNOTE 5050

SUBJ: 2017 NATIONAL NAVAL OFFICERS ASSOCIATION (NNOA) LEADERSHIP, TRAINING  
AND PROFESSIONAL DEVELOPMENT SYMPOSIUM

A. Fiscal Year (FY) 2017 Travel and Community Outreach Guidance 27 FEB 17

B. Military Assignments And Authorized Absences, COMDTINST M1000.8 (series)

1. Event. The Annual NNOA Leadership, Training And Professional Development Symposium will be held 26-27 July 2017, at the Admiral Kidd Conference Center, NMAWC Point Loma Base, San Diego, CA. This year's theme is "NNOA: Developing Leaders through Education, Experience and Personal Development." See [www.nnoa.org](http://www.nnoa.org) for more information.
2. Purpose. The CG's Diversity and Inclusion Strategic Plan supports and encourages participation in affinity group conferences in an effort to increase retention of diverse and talented workforce. These events are valuable professional development opportunities that provide a forum for mentoring, networking and optimizing career success. All members regardless of rank, gender, race or ethnicity are encouraged to attend. Women and underrepresented minority groups will particularly benefit from networking with others who share their demographic background. CG leaders and supervisors will benefit by becoming acquainted with the unique histories and challenges of particular demographic groups in the workforce which will allow greater comfort level for understanding and promoting workforce diversity.
3. Coordination. The CG Office of Diversity and Inclusion COMDT (CG-12B) is the coordinator for the conference attendance process IAW REF (A) and will account for all attendance and overall cost.
4. Funding. CO/OICs are encouraged to promote and support the professional development of all government employees. Travel and registration fees will be at unit expense. Permissive orders are authorized IAW Ch 2.a.10. of REF (B). COMDT (CG-12B) will assist by funding registration fees for 20 members only with highest priority given to junior members and first time attendees. Registration fees are \$175 per person.
5. The attendance request deadline is 29 May 2017. All CG employees who desire to attend the Symposium shall submit a request by filling out the attendance survey at COMDT (CG-12B) Affinity Group Portal site (see paragraph 7). Those who request attendance will be notified via sepcor of further instructions on TDY worksheets, funded registration fees, and booking travel arrangements.
6. Post conference actions. Provide a brief to unit command (i.e. CO/XO, wardroom, Chief's mess, LDAC, etc) on what you learned and how attending this impacted your professional development. COMDT (CG-12B) will send out a post event survey via sepcor to capture pertinent data about this program and instructions on submitting the travel voucher summaries for post conference reporting.
7. COMDT (CG-12B) Affinity Group portal site: <https://cg.portal.uscg.mil/units/cg1/> CG1.HQ/CG-12B/AFFINITYGROUP/Lists/Post%20Event%20Survey/overview.aspx?PageView=Shared&InitialTabId=Ribbon.WebPartPage&VisibilityContext=WSSWebPartPage
8. Uniform of the day is Tropical Blue. Uniform for the awards banquet, if attending, is Dinner Dress White Jacket (for O4 & above) or Dinner Dress White (for O3 & below).
9. Please contact LCDR Julie Rodriguez at [Julie.L.Rodriguez@uscg.mil](mailto:Julie.L.Rodriguez@uscg.mil) with any questions or concerns.
10. Mr. Curtis B. Odom, Director of Civilian Human Resources, Diversity and Leadership, sends.
11. Internet release authorized